

School Advisory Board Meeting Minutes
March 14, 2013, 6:30 p.m.
Room 207

1. Call to Order and Prayer

Members in attendance: Lisa Lesjak, Lauren Beckmann, Jane Connell, Laura Maly, John Dulmes, Matt Hietpas, Peter Christenson, Liz Haas, Fr. Kevin McManaman, and Fr. Dennis Dirx

Members absent: Nancy Knight, Molly Gallagher, Dan Davis, Catherine Mercuri, and Marcia Velde

2. Guest Comments

There were no guest comments at this meeting.

3. Parish Updates

Jim Pittelkow, the business manager for the Parish, is in the process of putting the budget together and meeting with department heads. The final draft will be ready in April to present to the Parish Council.

The Catholicism series on Sunday evenings is going very well. There were about 30 people in attendance. The Mission was also a great success. The Anointing talks have been well attended, too, with about 30 people present. Fr. Kevin mentioned that after Reconciliation, this Sacrament is the most underutilized Sacrament and that it is not just for the sick and old. There will be a new program this summer called, Totus Tuus of Milwaukee. It will be a mission for kids and youth. The dates are June 16-21, 2013. Elementary students will meet during the day and high school students during the evening. They will be accepting a \$10 donation for participating.

4. Policy Items

Regarding the Crisis Management Plan, Matt said he asked Bob Stelter to gather information about managing these issues. There are a number of other people being recruited to join this group. They will pick a date soon to get together and formulate ideas.

5. Development and Enrollment

In terms of enrollment, we will be enrolling our 360th student, a third grader who will start on April 8th. As of now, we have 287 students enrolled for next year. If you include the people who have made verbal commitments, the number increases to 311. If you add the number of current families that have

not enrolled yet, the number increases to 349. This leaves only about a dozen more students to enroll by the start of the next school year in order to meet our goal. Also, only five students are not returning next year, all because they are moving out of the area.

In terms of development, there is a new line in the spreadsheet for memorials for Mrs. Mathews. In spring, Bill Schlise and Susan Callanan will write a letter to school families about the Annual Fund. They are planning to include information about the \$400,000 cost the Parish pays each year for building maintenance. It was reiterated that if people made larger tax deductible donations to the Annual Fund, this could possibly eliminate the need for large tuition increases. Fr. Dennis volunteered to write a letter to school families about this issue, too.

6. Parent Survey

Lisa reviewed the results of the Parent Survey and grouped all the comments into themes. The SAB decided who would address each area of concern. These themes will be reviewed by the responsible parties and decisions will be made how to respond to the concerns. The themes and responsible parties are as follows:

Theme	Responsible Party
School wide behavior initiative (PBIS)	Teacher culture committee
Investigations math program	Math teachers
Reading program (K through 5 th grade)	Kindergarten through 5 th grade teachers
Reading program (Middle school)	Middle school Language Arts teachers
Comprehensive visual arts experience	Education and Formation Committee and Fine Arts teachers
Middle school experience	Middle school teachers, Education and Formation Committee, and parent ambassadors
My child is appropriately challenged at his/her ability level and learning style	Faculty
Playground experience	Teacher climate and culture committee and Mr. Jefferson
Hot lunch program	Wellness committee
Conferences – time of year	Faculty
Conferences – time of day	Faculty
Multiple forms of communication	Marketing and Recruitment Committee
Did you notice your children reading more since the implementation of the new reading program?	Language Arts teachers

Would you be interested in your child/ren having after-school access to computers in the Media Resource Center for homework completion?	Education and Formation Committee
If you answered yes to the above, would you be willing to contribute to staffing it in a co-op arrangement with parents of other users?	Education and Formation Committee
Middle school parents: Do you understand how your child is using the school's Google domain?	Middle school teachers
5 th grade parents: We are preparing to implement a 1:1 mobile technology (iPad) program in the middle school next year. How would you prefer to pay for your child's device?	Technology Committee
6 th grade parents: We are preparing to implement a 1:1 mobile technology (iPad) program in the middle school next year. How would you prefer to pay for your child's device?	Technology Committee
7 th grade parents: We are preparing to implement a 1:1 mobile technology (iPad) program in the middle school next year. How would you prefer to pay for your child's device?	Technology Committee
I would prefer to learn about the technology tools my child is using at school.	Technology Committee
Suggested topics for "Coffee with the Principal".	Education and Formation Committee
Staffing/teachers/diversity of learners	School Advisory Board
Food/allergies/healthy choices	Wellness Committee
Fund raising/financial concerns	Advancement Office
New uniform provider	Policy Committee
Safety	Policy Committee
Recycling	Student Leadership Council
Billing	Lauren Beckmann
After-school programs	Education and Formation Committee
Teacher websites	Lauren Beckmann
Parish involvement with school	Home and School Association
Music concerts	Music teachers
Concerns about principal	Lauren Beckmann

7. Environment Committee

A vendor has been chosen for the gates on two of the playground entrances. The poles will be installed over Easter break and the gates themselves will be installed about two weeks later. The pole installation is the noisy part, with concrete work and drilling. Installing the gates themselves should be a quieter process.

8. Emerald Auction

The auction is about a week away and final preparations are being made. The catalog of auction items is now posted online.

9. Parish Retreat and Lenten Mission

This was discussed earlier in the meeting.

10. 2013-14 Budget Draft Review

We held a lengthy discussion about budget issues. Due to the absence of so many SAB members, including the Budget Chairperson, final decisions about tuition rates could not be made at this time. Many points were raised concerning the suggested rates for tuition increases for parishioner and non-parishioner students. Questions about how we compare to the other Catholic schools in the North Shore were asked. The issue of our higher numbers of non-parishioner students and their feelings of carrying the brunt of the tuition increases was mentioned. Nevertheless, no final decision was made at this time.

11. iPads

Lauren announced that we will be adopting a BYOD policy for next year. This stands for Bring Your Own Device. She was assured by Mike Spitz, our technology specialist, that things have changed so much during this past year, this option is now possible. Parents will have three choices when it comes to providing an iPad for their child/ren:

- 1.) You will have the option to purchase an iPad from the school that is supported by the school. The cost will be spread out over the years your child is in middle school.
- 2.) You will have the option to have your child bring their own device, but there is little to no support provided by the school
- 3.) You will have the option to not have your child use an iPad at school.

This is a customized plan that is not controlled by the school. But, we will need to install a different firewall at a cost of about \$4,000. This will enable

us to track all web activity of every device. The teachers do not anticipate any major problems with this system. The school may even develop a plan to accept donations of iPads that people are no longer using to give to students that can't afford to buy their own.

12. Upcoming Meeting Dates and Topics

Emerald Auction	March 23, 2013
Next SAB meeting	April 10, 2013 (Nancy's turn for prayer and snacks)

The meeting adjourned at 9:33 pm.

Minutes respectfully submitted by Jane Connell, School Advisory Board Secretary.